



Bartender

| | Task | When | Freq |
|--------------------------|--|-------------|-------------|
| <input type="checkbox"/> | Clean and reset bar shelves | Opening | Daily |
| <input type="checkbox"/> | Check bar tools and par levels | Opening | Daily |
| <input type="checkbox"/> | Set up garnish trays | Opening | Daily |
| <input type="checkbox"/> | Restock bottles | Shift | Daily |
| <input type="checkbox"/> | Refill juices and mixers | Shift | Daily |
| <input type="checkbox"/> | Clean tools during service | Shift | Daily |
| <input type="checkbox"/> | Break down garnish station | Closing | Daily |
| <input type="checkbox"/> | Cover juices | Closing | Daily |
| <input type="checkbox"/> | Sanitize bar top | Closing | Daily |
| <input type="checkbox"/> | Clean beer taps and tools | Closing | Daily |
| <input type="checkbox"/> | Restock bottles for next day | Closing | Daily |
| <input type="checkbox"/> | Front of bar fully cleaned and wiped | Closing | Daily |
| <input type="checkbox"/> | Clean bar mats | Closing | Daily |
| <input type="checkbox"/> | Sanitize all bar surfaces | Closing | Daily |
| <input type="checkbox"/> | Clean bar wells | Closing | Daily |
| <input type="checkbox"/> | Clean all bar tools | Closing | Daily |
| <input type="checkbox"/> | Clean floor area behind and under bar | Closing | Daily |
| <input type="checkbox"/> | Stock Glassware from dish area to bar | Closing | Daily |
| <input type="checkbox"/> | No food left behind bar | Closing | Daily |
| <input type="checkbox"/> | Floor fan behind bar ON | Closing | Daily |
| <input type="checkbox"/> | Clean liquor room | Closing | Daily |
| <input type="checkbox"/> | Let manager know about anything bar needs or missing | Closing | Daily |
| <input type="checkbox"/> | | | |

